



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE BOARD OF TRUSTEES
June 13, 2023**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Thea Chase, Bill Carlson, Jamie Somerville, Nicole Maxwell, Stan Harbaugh, and Mayor Pro-Tem Ellen Turner. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Attorney Jim Neu, Town Clerk Keli Frasier, Police Chief Jesse Stanfod, and Town Engineer Bret Guillory.

AGENDA ADOPTION

Motion #1 by Trustee Somerville, seconded by Trustee Harbaugh, to approve the agenda as amended, to move the Planning Commission interviews to the beginning of *New Business*.

A voice vote was requested.

Motion carried unanimously.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson updated the Board on the Palisade Bluegrass & Roots Festival, as well as the numerous Town projects currently underway.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – May 20, 2023 – June 6, 2023
- **Minutes**
Minutes from the May 23, 2023, Regular Board of Trustees Meeting

Motion #2 by Trustee Maxwell, seconded by Trustee Carlson, to approve the consent agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Maxwell, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

No:

Absent:

Motion carried.

NEW ITEMS

Interviews and Appointments to the Palisade Planning Commission

All applicants that weren't being interviewed were asked to leave the chambers while the Board of Trustees conducted individual interviews.

Those being interviewed were Tracy Johnson, Sarah Matchett, and LisaMarie Pinder.

A copy of the silent vote results will be a permanent attachment to these minutes.

Motion #3 by Trustee Chase, seconded by Trustee Somerville, to appoint LisaMarie Pinder to the Palisade Planning Commission for a term that ends in February 2025.

A roll call vote was requested.

Yes: Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner

No:

Absent:

Motion carried.

USDA Engineering Design Contract as Part of Loan/ Grant Waste Water Pipeline

Town Attorney Jim Neu and Town Engineer Bret Guillory reviewed the type of contract presented, explained how the USDA works with these types of contracts, and answered questions from various members of the Board of Trustees regarding the specifics of the contract.

Motion #4 by Trustee Maxwell, seconded by Trustee Somerville, to direct the Town Manager to submit the engineering contract for the wastewater pipeline design to the USDA and for the Mayor to sign the contract upon USDA acceptance.

A roll call vote was requested.

Yes: Trustee Maxwell, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

No:

Absent:

Motion carried.

Historic Gym Landscaping

Town Manager Hawkinson reviewed the landscaping plans and answered questions from the Board of Trustees concerning the cost, drought tolerant plants/xeric scaping, and if the proposed plan adheres to the Palisade Land Development Code.

Motion #5 by Trustee Chase, seconded by Trustee Somerville, to approve the contract with Clark & Co for landscaping at the Palisade gymnasium and include a 10% contingency.

A roll call vote was requested.

Yes: Trustee Chase, Trustee Harbaugh, Trustee Somerville, Mayor Mikolai

No: Mayor Pro-Tem Turner, Trustee Carlson, Trustee Maxwell

Absent:

Motion carried.

Historic Gym Additional Structural Steel

Town Engineer Guillory reviewed the costs and reasons for the required additional structural support for the historic Palisade gymnasium project.

Motion #6 by Trustee Carlson, seconded by Trustee Somerville, to approve the extra contingency expenses for structural support on the historic gymnasium.

A roll call vote was requested.

Yes: Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell, Trustee Chase

No:

Absent:

Motion carried.

Ordinance 2023-04 Off-Highway Vehicles and Golf Carts

Town Attorney Neu reviewed the details of the proposed Ordinance and answered questions from the Board of Trustees. Concerns raised by various members of the Board were driver's licenses being required for driving golf carts, potential confusion over insurance requirements for OHVs and if that would lead citizens to believe they were allowed for general use throughout the Town, adding a requirement for the display of orange triangles on the back of golf carts, and additional language regarding Title 42 of the Colorado Revised Statutes (C.R.S.).

Motion #7 by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to table Ordinance 2023-04 until the June 27, 2023 meeting in order for the Town Attorney to address various concerns raised by the Board of Trustees.

A roll call vote was requested.

Yes: Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell, Trustee Chase, Trustee Harbaugh

No:

Absent:

Motion carried.

PUBLIC COMMENT

None was offered.

COMMITTEE REPORTS

Board members briefly explained the various meetings they had recently attended.

ADJOURNMENT

Motion #8 by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to adjourn the meeting at 7:43 pm.

A voice vote was requested.

Motion carried unanimously.

X 

Greg Mikolai
Mayor

X 

Keli Frasier
Town Clerk





Board of Trustees Regular Meeting June 13, 2023

Planning Commission Appointment Tally Sheet

(Individual Board Member Votes Will Be Attached to This Sheet as a Permanent Attachment to the 06/13/2023 Minutes)

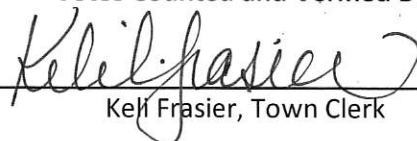
Vote 1

	<u>Johnson, Tracy</u>	<u>Matchett, Sarah</u>	<u>Pinder, Lisa Marie</u>	
<u>Mayor Greg Mikolai</u>			✓	
<u>Mayor Pro-Tem Ellen Turner</u>			✓	
<u>Trustee Thea Chase</u>			✓	
<u>Trustee Bill Carlson</u>			✓	
<u>Trustee Jamie Somerville</u>			✓	
<u>Trustee Nicole Maxwell</u>		✓		
<u>Trustee Stan Harbaugh</u>			✓	
Total:		1	6	

Vote 2

	<u>Johnson, Tracy</u>	<u>Matchett, Sarah</u>	<u>Pinder, Lisa Marie</u>	
<u>Mayor Greg Mikolai</u>				
<u>Mayor Pro-Tem Ellen Turner</u>				
<u>Trustee Thea Chase</u>				
<u>Trustee Bill Carlson</u>				
<u>Trustee Jamie Somerville</u>				
<u>Trustee Nicole Maxwell</u>				
<u>Trustee Stan Harbaugh</u>				
Total:				

Votes Counted and Verified By:


 Kelli Frasier, Town Clerk

Mayor Greg Mikolai

Planning Commission Appointment

06/13/2023

Vote for One

<input type="checkbox"/>	Johnson, Tracy
<input type="checkbox"/>	Matchett, Sarah
<input checked="" type="checkbox"/>	Pinder, Lisa Marie

Trustee Stan Harbaugh

Planning Commission Appointment

06/13/2023

Vote for One

<input type="checkbox"/>	Johnson, Tracy
<input type="checkbox"/>	Matchett, Sarah
<input checked="" type="checkbox"/>	Pinder, Lisa Marie

Trustee Jamie Somerville

Planning Commission Appointment

06/13/2023

Vote for One

<input type="checkbox"/>	Johnson, Tracy
<input type="checkbox"/>	Matchett, Sarah
<input checked="" type="checkbox"/>	Pinder, Lisa Marie

Trustee Nicole Maxwell

Planning Commission Appointment

06/13/2023

Vote for One

<input type="checkbox"/>	Johnson, Tracy
<input checked="" type="checkbox"/>	Matchett, Sarah
<input type="checkbox"/>	Pinder, Lisa Marie

Mayor Pro-Tem Ellen Turner

Planning Commission Appointment

06/13/2023

Vote for One

<input type="checkbox"/>	Johnson, Tracy
<input type="checkbox"/>	Matchett, Sarah
<input checked="" type="checkbox"/>	Pinder, Lisa Marie

Trustee Bill Carlson

Planning Commission Appointment

06/13/2023

Vote for One

<input type="checkbox"/>	Johnson, Tracy
<input type="checkbox"/>	Matchett, Sarah
<input checked="" type="checkbox"/>	Pinder, Lisa Marie

Trustee Thea Chase

Planning Commission Appointment

06/13/2023

Vote for One

<input type="checkbox"/>	Johnson, Tracy
<input type="checkbox"/>	Matchett, Sarah
<input checked="" type="checkbox"/>	Pinder, Lisa Marie